

REQUEST FOR AND RECORD OF NGB PUBLICATIONS ACCOUNT

The proponent agency is NGB-DMJ-P. The prescribing directive is NG PAM 25-31/ANGI 33-360.

Used to establish or update a publications account through the NGB Publications Management Center, Bldg 34, Camp Keyes, Augusta, ME 04333-0032.

Submit completed form by mail, fax, or email. Comm fax is 207-626-4484/DSN fax is 626-4484. Email address is ngbpdc@me.ngb.army.mil.

TYPE OF SUBMISSION: ☐ NEW ☐ CHANGE ☐ CANCEL

ACCOUNT ID:

DATE:

TYPE OF ORGANIZATION: ☐ ARNG ☐ ANG ☐ ACTIVE:

☐ LIBRARY ☐ SCHOOL ☐ OTHER:

ORGANIZATION DATA

ORGANIZATION NAME & LOCATION: *(Include Office Symbol)*

SHIPPING ADDRESS: *(Include Base, Bldg, Street, City, State, 9-Digit Zip Code)*

UNIT IDENTIFICATION CODE: *(Army User's Only)*

DOD ACTIVITY ADDRESS CODE (DODAAC):

PRIMARY ACCOUNT REPRESENTATIVE

NAME, GRADE & TITLE:

PHONE: EXT: DSN:

EMAIL ADDRESS:

FAX: DSN:

ALTERNATE:

ALTERNATE ACCOUNT REPRESENTATIVE

NAME, GRADE & TITLE:

PHONE: EXT: DSN:

EMAIL ADDRESS:

REMARKS**APPROVING AUTHORITY**

NAME, GRADE, & TITLE:

SIGNATURE: